



Hoylake & West Kirby Lifeboat Open Day  
C/O The Larch  
Torpenhow  
Montgomery Hill  
West Kirby  
Wirral  
CH48 1NF

## HOYLAKE & WEST KIRBY LIFEBOAT OPEN DAY MONDAY 27<sup>th</sup> AUGUST 2018

### APPLICATION FORM

I wish to apply for trade space at the above event.

Contact name
Company
Address
Email
Tel no.
Description of your stall

I would like to apply for a **standard size site ( 12ft x 6ft )** at a cost of £60.00 per site.  
Cost for a registered charity £40.00 please quote charity number.....

**For a larger site please call the Event Organiser Carole Jackson for a price 07776165465**

Please give details of your display and list goods for sale with photograph if available. (Strictly no sale of food to be consumed on site, canned drinks, sweets or confectionery, no toy guns, knives plastic or otherwise.)

We endeavour to vary the type of stalls on site, therefore bookings are on a first come first served basis. The organiser reserves the right to refuse applications.

You must send a copy of your public liability insurance certificate with this form to the above address. We cannot accept bookings without proof of public liability insurance. A copy of your risk assessment must be supplied if your application is successful.

Please read the booking terms and conditions before completing the booking form.

**Send no money with this application, if successful a confirmation form will be sent to you.**

## TERMS & CONDITIONS OF BOOKING

Please read carefully before completing the booking form

1. You will be allocated a numbered site on the promenade area, your stall will only be allowed in that area.
2. No sub-letting or transfer of sites or part of a site is permitted.
3. Stall holders must set up on their site by 9.30
4. **No movement of vehicles within the road closure is permitted between 10.00am and 5.00pm.**
5. Stall holders must keep their site clean & tidy at all times. The site must be left completely clear of all waste. Those stalls with “tickets” will be asked for £100 litter bond, which will be returned only if your site is pronounced clean and tidy by the organisers at the end of the day.
6. **All stall holders must be in possession of full public liability insurance and employer's liability for the dates of the event. Documentation for your insurance cover must be submitted with your application.**
7. **All stall holders must send a copy of their risk assessment along with their payment for the site on receipt of their booking confirmation.**
8. Stall holders are not permitted to sell or give away alcohol.
9. Only diesel silent type generators are permitted. **No petrol generators are allowed on site.**
10. Health & Safety Regulations and Trading Standards Legislation must be obeyed and compliance will be monitored throughout the day.
11. The RNLI accept no responsibility for loss, damage or accidents that occur due to stall holders negligence.